

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES

MAY 3, 2021

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I. CALL TO ORDER

The Committee of the Whole of the Board of School Directors for the Big Spring School District met through a Virtual Meeting in the Big Spring School District High School Auditorium at 7:00 p.m. with eight (8) Board of School Directors present; William Swanson, President; Todd Deihl, Vice President; David Gutshall, Treasurer, William Piper, Secretary; Alexis Hurley, Robert Over, Richard Roush, and Frank Myers.

Absent: Wardle

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Robyn Euker, Director of Curriculum and Instruction; Richard E. Kerr, Jr., Business Manager; Rob Krepps, Director of Technology, Cathy Seras, Board Minutes.

II. Presentation:

➤ Update on the High School Store One Stop Dog Shop (OSDS)

- **Mr. William August, High School Principal**
- **Mrs. Cherie Powell, Business Teacher**
- **Mrs. Ashley Gleeson, Transition/Job Skills Teacher**
- **Jonathan Miller, Business Office Intern**
- **Jonathan Wickard, Student Store Worker**
 - Mr. August began with an overview of the H.S. Store, One Stop Dog Shop and introduced the individuals that were presenting.
 - Jonathan Miller shared information on the income, expenses and the balance sheet of the school store.
 - Mrs. Powell shared information regarding the online store located on the Big Spring High School website as well as sharing the store address:
<https://bigspringschoolstore.square.site> Mrs. Powell continued the conversation with sharing some of the items that are being sold in the store.
 - Mrs. Powell stated that it was becoming more difficult to find students with work experience as a result of COVID-19. Mrs. Powell shared that she did not have a second semester class to run the store.
 - Mrs. Powell and Mrs. Gleeson partnered in running the store which helped them to collaborate to generate more ideas for making the school store more profitable.
 - Mrs. Powell communicated the job skills and student roles listed:
 - Price New Merchandise;
 - Advertise Merchandise;
 - Create Contests to bring students into the store;

- Set up Sidewalk Sales;
- Assist Customers;
- Monitor inventory to ensure the store iPad matches merchandise on the sales store.
- Mrs. Powell and Mrs. Gleeson shared the positives in having students work together and collaborate. It was communicated that students are very excited about working in the store to assist in improving their skills to prepare for the future.
- Mr. Piper asked about purchasing a straw hat with a BSSD Logo. Mrs. Powell stated that she will definitely shop around hoping to find straw hats for the school store.
- Mr. Myers asked about the location of the store. Mrs. Powell shared that the store is located past the Boosters food stand. Mr. Myers asked about a convenient time for students to have an opportunity to shop. Mrs. Powell communicated that students can shop during their lunch. There were further conversations regarding other times to shop.
- Mrs. Powell concluded in stating that they are excited to connect with other business classes as well as connecting with the buildings within the District.

➤ **Update on Future Work**

- **Dr. Robyn R. Euker, Director of Curriculum and Instruction**
- **Dr. Kevin C. Roberts, Jr., Assistant Superintendent**
 - Dr. Roberts began with giving an overview of the agenda.
 - Dr. Euker defined Terrace Metrics which helps districts to measure SEL, Risk and Resiliency of students and teachers.
 - Dr. Euker shared participation data for Terrace Metrics 2021 and participation data for Youth Truth 2021.
 - Dr. Euker continued with talking about the YouthTruth survey tool that seeks feedback from multiple stakeholder groups to inform and accelerate district success.
 - Dr. Euker shared the various tools and questions that are utilized through the YouthTruth Survey.
 - It was noted that the data demonstrated remarkable positive trends for our schools from 2019 to 2021 in comparison to other rural schools.
 - Dr. Roberts shared district information on student engagement, relationships with students and staff as well as defining school culture in grades K-12. Dr. Roberts stated that all grade levels showed positive results in all areas.
 - Mr. Myers inquired about 6th grade students transitioning to the Middle School. Dr. Roberts shared information on “Bulldog Basics” which is a day that 6th grade students tour the middle school, meet the teachers and engage in activities throughout the day to familiarize the students with the middle school and the teachers. Discussions continued amongst the Administration and Board Members regarding Bulldog Basics.
 - Mr. Gutshall asked about the transition for 9th graders into the high school. It was communicated by Administration that there is a similar day for 9th graders called, “Dog Days” which is similar to Bulldog Basics. The Administration gave a brief overview of Dog Days.
 - Dr. Roberts shared a summary of YouthTruth and Terrace Metrics.
 - Dr. Roberts addressed the needs for future work regarding the focus on social and emotional learning and defining SEL.

- Dr. Roberts shared information on the book “The Orange Frog” and communicated that the book is built on positive psychology.
- Dr. Roberts communicated the timeline for training/workshops for staff concerning The Orange Frog. Dr. Roberts noted that the cost of training/workshops are being supported by ESSER funds.
- Mr. Piper asked about the 21-22 staff training and how it will be implemented. Dr. Roberts outlined the implementation of the training.
- Dr. Fry stated that the book The Orange Frog has been researched by the Administration for approximately 4 years and BSSD is the first District in PA to implement The Orange Frog.
- Mr. Piper asked about the hiring process for teacher candidates. Dr. Roberts defined the process and shared specific questions the candidates ask the committee.

➤ **Budget Updates**

- **Mr. Richard E. Kerr, Jr., Business Manager**

- Mr. Kerr began with sharing the fund summary for the fiscal year 2021. Mr. Kerr stated that Cyber Charter is a huge expense for the District.
- Mr. Kerr shared information on the revenue changes/assumptions and expense changes/assumptions
- Mr. Kerr continued with sharing information on the following:
 1. Debt Service;
 2. Personnel Expenses from 2014 – 2022;
 3. Expenditures by Object;
 4. Historical Expenditures by Object;
 5. Expenditures by Function;
 6. 2022 Budgeted Expenditures by Sub-Function;
 7. Insurance Premium Increase FY22.
- Mr. Kerr defined FY 22 General Fund Budget and Revenue Detail while showing the revenues from local, state and federal resources.
- Mr. Kerr continued with sharing the FY 22 General Fund Projection Summary in noting the salary and benefit costs for 2021, 2022 and 2023.
- Mr. Kerr communicated the tax rate options as well as the budget schedule and noted that all information can be found on the District website.

III. Preview of the Agenda

President Swanson requested that the Board address XI. NEW BUSINESS PERSONNEL CONCERNS and combine Items A through C into one motion.

IV. BUILDING & PROPERTY COMMITTEE

No discussion

V. FINANCE COMMITTEE

No discussion

VI. DISTRICT IMPROVEMENT COMMITTEE

No discussion

VII. BOARD POLICY

No discussion

VIII. ITEMS FROM FLOOR

No discussion

IX. ADJOURNMENT

Motion by Deihl, seconded by Roush to adjourn the Committee of the Whole Meeting.

Roll call vote: Voting Yes: Swanson, Deihl, Gutshall, Over, Hurley, Piper, Roush and Myers.

Motion carried unanimously. 8 -0

The Committee of the Whole meeting adjourned at **8:31 p.m.**


